



CONDOMINIUM ASSOCIATION

Resident Registration Form

Please fill out this form and return it to the Fenmore Maintenance Office, located in the basement of 64 Charlesgate East. Your building key fob will open the rear door of 64 CE. It can also be filled out online at http://lundgrenmanagement.com/notify_move.php

Street Address:			
Unit/Apartment Number:			
Are you moving in or out?	In	Out	Moving Date:
Tenant/Occupant Information (if you have roommates, include all occupants)			
Relationship to Owner:	Tenant	Roommate	Relative Other: _____
Date Lease Starts:		Date Lease Expires:	
Tenant/Occupant Name 1:			
Phone 1:		Email 1:	
Key FOB # (5 digit serial number on the back of your key):			
Tenant/Occupant Name 2:			
Phone 2:		Email 2:	
Key FOB # (5 digit serial number on the back of your key):			
Tenant/Occupant Name 3:			
Phone 3:		Email 3:	
Key FOB # (5 digit serial number on the back of your key):			
Unit Owner/Landlord Information			
Name:			
Phone:		Email:	
For Office Use Only			
Directory Updated by:			Date:
Intercom & FOB Updated by:			Date:
Entered into Yardi by:			Date: